

**CYNGOR GWYNEDD  
GOVERNANCE AND AUDIT COMMITTEE DECISION NOTICE**

**Section 100C of the Local Government Act 1972**

**28 November 2024**

**Virtual Meeting**

**Attendance:**

**Councillors:** Elwyn Jones, Edgar Wyn Owen, Arwyn Herald Roberts, Meryl Roberts, Richard Glyn Roberts, Huw Rowlands, Ioan Thomas and Rob Triggs.

**Lay Members:** Sharon Warnes, Hywel Eifion Jones, Clare Hitchcock and Rhys Parry

**Officers:** Dewi Morgan (Head of Finance), Ffion Madog Evans (Assistant Head of Finance - Accounting and Pensions), Luned Fôn Jones (Internal Audit Manager), Delyth Thomas Jones (Investment Manager), David Lloyd-Williams (Group Accountant - Management Unit), Caren Rees Jones (Group Accountant - Capital and Management), Gwyn Llŷn (Group Accountant - Accounting and Financial), Eleri Jones (Senior Executive Officer) and Lowri Haf Evans (Democracy Services Officer)

**Others invited:**

Councillor Paul Rowlinson (Cabinet Member - Finance)

Items 6 and 8: Dylan Owen (Statutory Director of Social Services), Aled Davies (Head of Department for Adults, Health and Well-being), Lois Owens (Senior Executive Officer) and Councillor Beth Lawton (Chair of the Care Scrutiny Committee)

Items 10 and 11: Alan Hughes, Yvonne Thomas, Sioned Owen and Siwan Glyn (Audit Wales) and Dewi Jones (Council Business Support Service Manager)

Item 13: Ian Jones (Head of Corporate Services Department) and Meinir Griffiths (Service Improvement Officer)

Item 14: Sion Huws (Propriety and Elections Manager) and Huw Elfed Roberts (Electoral Services Officer)

**Apologies:**

Councillor Menna Baines, Councillor Angela Russell, Councillor Elfed Wyn ap Elwyn and Carys Edwards.

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**SUBJECT**

**Item 5: IMPLEMENTING THE DECISIONS OF THE COUNCIL**

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**DECISION:**

**To accept the contents of the report.**

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 6: REPORT OF THE CONTROLS IMPROVEMENT WORKING GROUP**

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**DECISION:**

- **To accept the contents of the report.**

Note:

To refer the report's recommendations to the attention of the Care Scrutiny Committee  
To share the 'Llechen Lân' report with Committee Members

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 8: SPECIAL INVESTIGATIONS AUDIT - HOME CARE**

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**DECISION:**

- **To accept the contents of the report and note the information**
  - **To request a further update providing assurance that the situation is improving, with input from the Chief Executive**
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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 10: AUDIT WALES REPORTS**

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**DECISION:**

**To accept the Quarter 2 update on the Audit Wales work programme**

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 11: FINAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 AND THE RELEVANT AUDIT**

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**DECISION:**

- To accept and approve the 'ISA260' Report by Audit Wales in respect of Cyngor Gwynedd
  - To accept and approve the Statement of Accounts for 2023/24 (post-audit)
  - The Vice-chair of the Committee and the Head of Finance Department to certify the Letter of Representation electronically.
  - To congratulate the officers for their work of securing an unqualified statement
  - To thank Audit Wales for good collaboration
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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 12: TREASURY MANAGEMENT 2024-25 MID-YEAR REVIEW**

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**DECISION:**

**To accept the report and note the information**

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 13: COMPLAINTS AND SERVICE IMPROVEMENT ANNUAL REPORT 2023-24**

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**DECISION:**

- **To accept the report**
- **To accept the proposal of the Head of Corporate Services to submit a further report to the Committee which will set a context for service improvement policies and arrangements.**

Note:

Appendix A: Complaints Received: Cyngor Gwynedd – population percentage check needed.

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 14: REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

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**DECISION:**

- To accept the report
  - To approve the results of the review to be submitted to the Full Council 05-12-24.
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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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**SUBJECT**

**Item 14: THE COMMITTEE'S FORWARD PROGRAMME**

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**DECISION:**

**To accept the forward work programme for January 2025 – November 2025**

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**THE RESULT OF THE VOTE**

Unanimously accepted.

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**DECLARATIONS OF PERSONAL INTEREST AND PROTOCOL MATTERS**

No declarations of personal interest or relevant dispensations were received.

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